

<b>Job Title</b>	Physical Security Project Manager
<b>Department</b>	IT (Cyber Resilience)
<b>Reports to</b>	Senior Physical Security Manager
<b>Grade</b>	Grade 5
<b>Purpose &amp; Overview</b>	<p>The role is essential to ensuring Wales &amp; West Utilities (WWU) fulfil its obligations in the management of physical security across the enterprise. As an organisation that manages and runs Critical National Infrastructure (CNI) we need to ensure a robust and fit for purpose physical security strategy is in place that delivers the quality of controls required across the organisation, and in line with the Network &amp; Information Systems Regulation (NIS) and the Cyber Assessment Framework.</p> <p>The scope of this role covers all WWU sites, including offices, depots and all operational sites.</p> <p>The incumbent will report to the Senior Physical Security Manager, with a primary responsibility to ensure the continuity of security projects deliverables at WWU.</p>
<b>Key Accountabilities</b>	<ul style="list-style-type: none"> <li>• As a Project Manager your role encompasses a diverse set of responsibilities aimed at safeguarding assets, information, and personnel and delivering projects aligned within the security function.</li> <li>• Coordinate with relevant stakeholders to ensure alignment with organisational goals and project targets.</li> <li>• Define project scope, objectives, and deliverables.</li> <li>• Manage budgets for security projects.</li> <li>• Allocate resources efficiently and effectively in a timely manner.</li> <li>• Assist the Senior Physical Security Manager on associated investment plans, projects, and programmes to advance WWU's physical security posture.</li> <li>• Support the ongoing development of the Physical Security Strategy.</li> <li>• Stay informed about relevant laws, regulations, and industry standards.</li> <li>• Ensure that projects comply with legal and regulatory requirements.</li> <li>• Collaborate with legal teams to address compliance issues.</li> <li>• Maintain accurate and up-to-date project documentation.</li> <li>• Generate regular reports on the status of projects.</li> <li>• Communicate project progress to relevant stakeholders.</li> </ul> <p>The role sits within the Cyber Resilience Team, but will be expected to liaise closely with other teams including Facilities, Asset Management, Electrical &amp; Instrumentation, System Operations etc.</p>
<b>Technical Know-How &amp; Skills</b>	<ul style="list-style-type: none"> <li>• A background in multiple projects within critical national infrastructure, or sites where a national security standard is required.</li> <li>• Basic understanding of security systems such as CCTV, ACS, PIDS, IDS and locking systems.</li> <li>• Understanding of security principles and best practices.</li> </ul>

	<ul style="list-style-type: none"> <li>• Experience working with internal and senior external stakeholders.</li> <li>• Excellent communication and interpersonal skills.</li> <li>• Excellent project manager skills.</li> <li>• Project management certification.</li> </ul>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• A degree in a related subject would be desirable but not a mandatory requirement.</li> <li>• Prince 2.</li> <li>• Member of The Security Institute is desirable.</li> </ul>
<b>Job Dimensions</b>	<ul style="list-style-type: none"> <li>• Prospective candidates for this role must be willing to acquire NSV clearance, a process sponsored by WWU.</li> </ul>