

<b>Job Title</b>	IT Project Manager
<b>Reports To</b>	IT Programme Manager
<b>Grade</b>	Personal Contract
<b>Purpose</b>	<p>This role will report into the IT department, but you should ideally have previous utilities experience, and in particular, experience of delivering IT solutions in or for utilities clients. You should also be adept at managing projects in a largely outsourced environment.</p> <p>You will need to work at all levels of the organisation, experienced with handling multiple requirements and stakeholders concurrently, all whilst successfully influencing key decision making to ensure the project is initiated and delivered within the required timelines. You will report directly to the IT Delivery &amp; Commercial manager and will work closely with IT Business Analysts and key business sponsors and stakeholders to support project definition, to initiate, plan and deliver projects, demonstrating strong governance and reporting progress tracking to plan.</p>
<b>Key Accountabilities</b>	<ul style="list-style-type: none"> <li>• Take ownership of WWU IT Project and ensure delivery to time and budget;</li> <li>• Work alongside IT Team colleagues to review business requirements and match to an appropriate solution;</li> <li>• Manage any external tender selection event with our procurement team, as required;</li> <li>• Support investment sign off helping to shape project business cases with a concise summary, costs, associated risks, timelines, and any associated financial forecasting;</li> <li>• Have Project Management implementation experience, bring able to control and deliver a project to time and cost to contractual agreement e.g. T&amp;M or fixed cost, managing both internal stakeholders and external suppliers;</li> </ul>
<b>Technical Know-How &amp; Skills</b>	<ul style="list-style-type: none"> <li>• Considerable IT delivery experience, specifically in terms of project &amp; portfolio management, delivering projects of varying complexity</li> <li>• Project implementation expertise</li> <li>• Demonstrable financial ownership of projects in a variety of different contractual situations</li> <li>• Contractual/Commercial awareness and experience in successfully devising contracts that have demonstrably enhanced supplier delivery</li> <li>• Process and Governance design and implementation expertise</li> <li>• Vendor and customer management</li> <li>• Complex problem solver</li> <li>• Flexible in terms of role and responsibilities</li> <li>• Hard working Team player</li> <li>• Excellent written and verbal communication skills</li> </ul>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Degree level education</li> <li>• Prince 2 Practitioner or equivalent Project management qualification</li> <li>• Managing Successful Programmes (MSP) or equivalent preferable</li> <li>• ITIL experience / qualification (helpful for interaction with IT Operations and Acceptance into Service)</li> </ul>